

Telegram Usage Guidelines

Objective:

In our ongoing efforts to enhance communication efficiency and uphold privacy standards within our organization, we are implementing mandatory guidelines for the use of Telegram among all employees.

Please adhere to the following guidelines regarding privacy settings in Telegram:

Last Seen & Online:

- Set your "Last Seen & Online" status to either "Everybody" (if contact details of other AIQoD (GIBOTS) members are not saved) or "My Contacts."

Group & Channels:

- Adjust your "Group & Channels" settings to either "Everybody" (if contact details of other AIQoD (GIBOTS) members are not saved) or "My Contacts."
- This ensures smooth group management for business purposes.

Calls:

- Maintain your "Calls" status as either "Everybody" (if contact details of other AIQoD (GIBOTS) members are not saved) or "My Contacts."

These settings are crucial to maintaining our organization's communication standards and facilitating seamless interaction within teams.

Please adhere to mentioned guidelines for effective collaboration.

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