Electricity and Internet Guidelines

Objective:

Effective and efficient management of electricity and internet-related issues is crucial to minimize disruptions in our work environment. Please adhere to the following guidelines:

Electricity:

- In case of recurrent or planned electricity load shedding happening in your area, team member needs to explore alternative solutions such as the installation of Inverter-Battery systems or laptop power banks to mitigate disruptions.

Internet:

- In case of internet connectivity issues, contact your respective service provider for resolution. If the issue persists and is not related to the service provider, please inform your RM/Head/HR for assistance to discuss alternative solutions.
- Ensure the use of Wi-Fi/broadband for internet access. Avoid dependency on mobile hotspots and exceeding data usage limits, as it can impact work productivity.

We trust that all team members will comply with these guidelines to maintain a productive work environment. Should you have any questions or concerns, please do not hesitate to reach out to your RM/Head or the HR department for clarification.

Prepared by	Mr. Sachin V Bhagat (Head-HR)
Approved by	Anil Nair (CEO)
Review Date	29-March-2024
Version	1.1